



Sample

# Raising Aspirations Awareness of the Working World

Name:

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# Welcome

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## You are starting a Raising Aspirations module called Awareness of the Working World

While doing the activities you will be asked to:

- listen
- say
- show
- write

You can say things by talking or signing or by using any other means to let someone know what you want to do.

You can record things by using a photograph, writing, by telling someone else so that they can write it for you, or by using any other means to show what you have done.

As you do the activities you will collect evidence such as photographs, drawings, digital recordings, CDs and other things to show how you have completed the activities.

As you complete each section, you or your mentor can tick the boxes alongside the activities and the corresponding box on the **Record of activities** (page 5).

When you have finished this module, remember to complete the **My skills** and **My challenge** pages at the end of the book.

# Record boxes

At the end of each section you will find a page of record boxes:

Your tutor/mentor can use this box to write an extra activity for you to do. It might be an activity to practise the skills you have developed or an extension activity.

This box can be used in any way to show your achievements. It might also show what you need to work on next.

The diagram shows a record box form with the following sections:

- Additional activity:** A large rectangular box at the top.
- Comments:** A large rectangular box below the additional activity section.
- Skills:** A rectangular box on the left side, below the comments section.
- Evidence ref:** A rectangular box on the right side, below the comments section.
- Tutor/mentor signature:** A rectangular box on the right side, below the evidence ref section.
- Date:** A rectangular box on the right side, below the signature section.

This box highlights skills you have used well. For example: communication, numeracy, using ICT, teamwork, coping with problems, learning.

Your tutor/mentor will sign and date these boxes when all the other boxes have been filled in.

This box shows where the work is filed in your ring binder (or elsewhere).

# Section 1:

## Jobs my family and friends do

Find out about the jobs that your family and friends do.

For example:



• What they do

• Where they work

• What equipment they use at work

• Whether they wear any special clothing

• How they travel to and from work

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# Section 1: Jobs my family and friends do

Additional activity:

Comments:

Skills:

Evidence ref:

Tutor/mentor signature:

Date:

## Section 3: Working indoors

Find out about the different jobs of people who work indoors.

For example, people who work in a:



• Shop

• Café

• Office

• Leisure centre

• Library

• Other

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## Section 3: Working indoors

Additional activity:

Comments:

Skills:

Evidence ref:

Tutor/mentor signature:

Date:



## Section 6: Visiting a workplace

Arrange to visit a workplace of your choice.



- Visit your chosen workplace

While you are there, you could:

- Find out about the different jobs that people do

- Show some of the ways people communicate

- Show some of the equipment people use

Afterwards, you could:

- Produce a poster to show what you have learnt about your chosen workplace

## Section 6: Visiting a workplace

Additional activity:

Comments:

Skills:

Evidence ref:

Tutor/mentor signature:

Date:

# Awareness of the Working World: My skills

This section is for you to share the things you have done well while completing this module.

For example:

- asking for help
- behaving appropriately
- keeping safe
- listening to others
- being creative

Things I can do

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# Notes

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